

**The Management Board of RAFAKO S.A. of Racibórz (the “Company”)**,  
acting pursuant to Art. 399.1, Art. 400.1 , Art. 402<sup>1</sup> and Art. 402<sup>2</sup>  
of the Commercial Companies Code and Art. 23.3 of the Company’s Articles of  
Association, convenes for 12.00 noon on December 18th 2018, to be held at the  
Company’s registered office at ul. Łąkowa 33, Racibórz, Poland,

**EXTRAORDINARY GENERAL MEETING  
OF RAFAKO S.A. OF RACIBÓRZ**

**AGENDA:**

1. Opening of the General Meeting.
2. Election of the Chairperson of the General Meeting.
3. Confirmation that the Meeting has been properly convened and has the capacity to adopt resolutions.
4. Election of the Ballot Counting Committee.
5. Adoption of resolutions on:
  - a) appointment of a Supervisory Board member.
6. Closing of the Meeting.

Acting pursuant to Art. 402<sup>2</sup> of the Commercial Companies Code, the Company presents information on the shareholders’ participation in the Extraordinary General Meeting:

1. A shareholder or shareholders representing at least one-twentieth of the share capital may request that particular matters be included in the agenda of the Extraordinary General Meeting. Such requests should be submitted to the Company’s Management Board not later than 21 days prior to the scheduled date of the Extraordinary General Meeting, should contain grounds for or a draft resolution on the proposed agenda item, and may be submitted in writing to the Company’s registered office at ul. Łąkowa 33, NBA building (Room 4), 47-400 Racibórz, Poland, or in an electronic form to the following email address: [wza@rafako.com.pl](mailto:wza@rafako.com.pl).
2. Shareholders should prove that as at the date of the request they hold the required number of shares by attaching a deposit certificate or personal certificate confirming the holder’s right to participate in the General Meeting to the request. If the shareholder is a legal person, the request should also contain a valid excerpt from the relevant register confirming their representative’s authority to act on the shareholder’s behalf. If the request is submitted by shareholders using means of electronic communication, all documents should be sent in PDF format.
3. Prior to the date of the Extraordinary General Meeting, shareholders representing at least one-twentieth of the share capital may propose draft resolutions on matters included, or to be included, in the agenda of the Extraordinary General Meeting, either in writing to the Company’s registered office, or using means of electronic communication, as provided for and to the address given in item 1 above.
4. As in item 1 above, shareholders should prove that as at the date of the request they hold the required number of shares by attaching a deposit certificate or personal certificate confirming the holder’s right to participate in the General Meeting to the request. If the shareholder is a legal person, the request should also contain a valid excerpt from the relevant register confirming their representative’s authority to act on the shareholder’s behalf. If the request is submitted by shareholders using means of electronic communication, all documents should be sent in PDF format.
5. During the Extraordinary General Meeting, each shareholder entitled to attend the Meeting may propose draft resolutions on the matters included in the agenda. Each draft resolution should be accompanied by grounds for the resolution.
6. A shareholder may participate in the Extraordinary General Meeting and exercise their voting rights in person or through a proxy. Powers of proxy to attend and vote at the Company’s General Meeting should be granted in writing or in an electronic form.

Granting of powers of proxy in an electronic form does not require a safe electronic signature verifiable with the use of a valid qualified certificate.

7. Shareholders are required to notify the Company of the granting of powers of proxy in an electronic form by giving notice to the email address provided in item 1 above, not later than 4 (four) days prior to the date of the Extraordinary General Meeting. Powers of proxy granted in an electronic form should include information enabling the shareholder to be identified. Notice of the granting of powers of proxy in an electronic form by a shareholder who is a natural person should be accompanied by a scan of the shareholders' personal identity document. Notice of the granting of powers of proxy in an electronic form by a shareholder who is not a natural person should be accompanied by scans of valid excerpts from relevant registers, listing the persons authorised to represent such shareholder. The Company also takes other appropriate steps to identify the shareholder and the shareholder's proxy, in order to verify the validity of the powers of proxy granted in an electronic form, with the proviso that such steps should be commensurate with their goals.
8. A shareholder or a shareholder's proxy will be admitted to the Extraordinary General Meeting upon presentation of a personal identity document, and a proxy who has been granted powers of proxy in writing – upon additional presentation of the written document evidencing valid powers of proxy. Each proxy of a legal entity, irrespective of the form of their powers of proxy, should also present valid excerpts from relevant registers listing the persons authorised to represent such entity.
9. Acting pursuant to Art. 30a.2 of the Company's Articles of Association, the Company's Management Board hereby informs the shareholders that they are not allowed to attend and vote at the Extraordinary General Meeting using electronic means of communication. The Management Board further states that the Rules of Procedure for the Company's General Meeting do not provide for the exercise of voting rights by postal ballot.
10. The record date for the Extraordinary General Meeting is December 2nd 2018.
11. Only those persons who are shareholders at the record date, that is 16 days before the date of the General Meeting, will be entitled to attend the Meeting.
12. It is recommended that shareholders attending the Extraordinary General Meeting have a personal certificate confirming their right to participate in the Meeting. A request for issuing such certificate may be submitted to the entity maintaining the shareholder's securities account in which Company shares are registered, no later than December 3rd 2018.
13. The list of shareholders entitled to participate in the Extraordinary General Meeting is determined by the Company on the basis of a record prepared by the Central Securities Depository of Poland (CSDP). The CSDP compiles such data based on certificates confirming the right to attend the General Meeting issued to the shareholders' names by the entities keeping their securities accounts. The list of shareholders entitled to attend the Extraordinary General Meeting will be displayed at the Company's registered office three business days before the date of the Extraordinary General Meeting. A shareholder may request that the list of shareholders be delivered to them free of charge by electronic mail, by providing an email address to which the list should be sent.
14. Persons entitled to attend the Extraordinary General Meeting may collect a copy of the documentation to be presented at the Extraordinary General Meeting, as well as draft resolutions, at the Company's registered office, or may download them from the Investor Relations section (General Meeting/Next GM) on the Company's website at [www.rafako.com.pl](http://www.rafako.com.pl).